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MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
August 12, 2020 | 5:00 P.M. | Children's Room (Zoom Virtual Meeting)

**CALL TO ORDER,
PLEDGE OF
ALLEGIANCE, ROLL
CALL**

President Little called the Regular Meeting of the Banning Library District Board of Trustees to order on August 12, 2020 at 5:03 p.m.

Members Present: President Kathy Little, Secretary Alejandro Geronimo, Trustee Melanie Lara and Trustee Loretta Cousar.

Members Absent: Trustee Wemida Ajigbotafe.

Staff Present: Kevin Lee, District Director; Fernando Morales, Circulation Manager and Christian Tzintzun, Library Assistant.

Guests: David Heiss (via Zoom).

ADOPTION OF AGENDA

It was moved by Trustee Cousar and seconded by Trustee Lara to adopt the agenda.

AYES: Little, Geronimo, Lara, Cousar.

NOES: None.

ABSTAIN: None.

ABSENT: Ajigbotafe

PUBLIC COMMENT

None.

CONSENT CALENDAR

It was moved by Secretary Geronimo and seconded by Trustee Lara to approve item 4.1 Minutes of the Regular Board Meeting — July 8, 2020.

AYES: Little, Geronimo, Lara, Cousar.

NOES: None.

ABSTAIN: None.

ABSENT: Ajigbotafe

**CONSIDERATION OF
ITEMS REMOVED FROM
THE CONSENT
CALENDAR**

None.

FINANCE REPORT

Director Lee presented the financial report and noted some lines of interest. The revenue from fines and fees were lower than anticipated because of the library was only available for curb-side service. Other revenue from the LAIF was much higher

	than anticipated. Database expenses were higher because the library has been investing in databases and programing.
DISTRICT DIRECTOR'S REPORT	In addition to the written report, Director Lee announced that he and Fernando are working on online library cards. The library is going to donate books to the sheriff's correctional facility.
BOARD REPORTS AND COMMENTS	<p>8.1 President's Report. None.</p> <p>8.2 Trustee's Report. None.</p>
UNFINISHED BUSINESS	<p>9.1 Resolution No. 2020-05: Amendments to Policy No. 3090 Retention Schedule A motion was made by Trustee Lara and seconded by Trustee Cousar to amend Policy No. 3090 Retention Schedule.</p> <p>AYES: Little, Geronimo, Lara, Cousar. NOES: None. ABSTAIN: None. ABSENT: Ajigbotafe</p>
NEW BUSINESS	<p>10.1 Discussion and Authorization to enter into an Agreement with a library furniture interior designer company. The Board had a discussion about the prices in the proposals made by Agati Furniture and Yamada Enterprises. A motion was made by Trustee Lara and seconded by Secretary Geronimo to approve the agreement with Yamada Enterprises in the amount not to exceed \$202,000.</p> <p>AYES: Little, Geronimo, Lara, Cousar. NOES: None. ABSTAIN: None. ABSENT: Ajigbotafe</p> <p>10.2 Authorize the District Director to enter into an Agreement with Koff & Associates for Compensation Study in the amount not to exceed \$16,950. No motion was made to enter into an agreement with Koff & Associates for Compensation Study.</p>
LAST MINUTE AGENDA ITEMS	None.
AGENDA ITEMS FOR FUTURE AGENDAS	None.
NEXT REGULAR BOARD MEETING	September 9, 2020 at 5:00 p.m.
ADJOURNMENT	Adjourned at 5:40 p.m.

The foregoing minutes are approved by the Board of Trustees on September 9, 2020.

Christian Tzintzun
Prepared by: Christian Tzintzun, Library Assistant

Alex Gerónimo
Alex Gerónimo, Board Secretary